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**DOLPHIN KEY  
CONDOMINIUM ASSOCIATION**  
*A Corporation Not for Profit*

**MINUTES FOR THE SPECIAL ASSESSMENT  
BOARD OF DIRECTORS MEETING**

**DATE/TIME**      Wednesday, May 29th, 2024, AT 5:00PM

**LOCATION:**      VIA ZOOM ONLY:

**INSURANCE SPECIAL ASSESSMENT AGENDA**

1. Meeting was called to order at 5:00PM.
2. Quorum of the board was established.
3. Board members in attendance were Mary Eisele, Alicia Palonis and Bill Clendaniel.
4. Management provided Proof of Notice of the Meeting.
5. Mary explained the purpose of Special Assessment which was to cover lack of funds to cover of the up-coming insurance premium renewal. After detailing the amount of the shortfall, Mary asked for a motion from the board to approve the assessment of \$13,500.00.
6. Approval of Payment Terms: Each Owner will be Assessed \$450.00 Payment due no later than June 30th, 2024.
7. Open Discussion
8. Adjournment was at 5:30PM.

**Submitted by:**

*SCOTT VIGNERY*

Scott Vignery, LCAM  
Community Manager

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